

# **Lakeland Airport Pilots Association**

## **Bylaws Adopted 6/12/2021**

### **ARTICLE 1. NAME.**

The name of the association shall be Lakeland Airport Pilots Association. Hereafter known as "The Association".

### **ARTICLE 2. PURPOSE.**

The purpose of The Association shall be as follows:

- A. To foster closer fellowship among its members through the exchange of ideas, mutual interests, and shared aviation activities.
- B. To build positive relationships between the Noble F. Lee Memorial Airport and the surrounding communities.
- C. To sponsor and assist in activities that promote aviation in the Lakeland area.
- D. To serve as a resource to local governments and commissions for aviation related matters.
- E. To provide a communication platform for Lakeland area pilots.

To represent the special interests of pilots and aviation enthusiasts using the Noble F. Lee Memorial Airport.

### **ARTICLE 3. MEMBERSHIP.**

#### **Section 1. Eligibility for Membership.**

- A. Any aviation enthusiast in Wisconsin's Lakeland area may become a member.
- B. Membership in The Association is by request.

#### **Section 2. Voting Members.**

- A. All members of The Association are voting members in The Association.

### **ARTICLE 4. ORGANIZATION FUNDING.**

#### **Section 1. Funding.**

- A. Dues are not required to be a member of The Association.
- B. It is not The Association's intent to develop a large treasury surplus for Association activities, nor to acquire significant assets.
- C. The Board of Directors may approve the solicitation of voluntary contributions for the day to day operation of The Association. These contributions are voluntary and will not affect membership.
- D. Special Association projects may be underwritten by voluntary contributions from the members.
- E. External funding sources may be sought if approved by the Board of Directors.

#### **Section 2. Treasury Funds.**

- A. Annual surplus funds over and above estimated future operating costs may be donated or spent in a manner to be determined by the membership.

**ARTICLE 5. MEETINGS OF MEMBERS.**

**Section 1. Regular and Special Meetings.**

- A. Regular and special meetings of the members may be held at such time as the President may determine, or may be called by a majority of the Directors.

**Section 2. Biannual Meeting.**

- A. A biannual meeting of the membership shall be held for the purpose of officer election.

**Section 3. Meeting Location and Formats.**

- A. Meeting locations and formats shall be established by the President, or in his/her absence, the Vice President, or in the absence of both any other Principal Officer.
- B. Meetings may be in person or virtual (e.g. Zoom, Teams, conference call).
- C. The Association may conduct business via email or through an online forum / message board.

**Section 4. Meeting Leadership.**

- A. The President, or in his/her absence, the Vice President, or in the absence of both any other Principal Officer shall call the meetings to order and act as the presiding officer.

**Section 5. Quorum and Voting.**

- A. At any meeting of the members a quorum shall consist of 10% of The Association's membership.
- B. A majority vote of the members present and by proxy is necessary for the adoption of any resolution and for the election of Principal Officers and Directors.

**ARTICLE 6. OFFICERS.**

**Section 1. Principal Officers.**

- A. The Principal Officers of The Association shall be President, Vice President, Secretary, and Treasurer. The offices of Secretary and Treasurer may be held by one person.
- B. The Principal Officers shall be elected by the membership at the biannual membership meeting and shall hold office for two years from the beginning of their term, or until their successors are elected.
- C. In the event that there is a vacancy among the Principal Officers, such vacancy shall be filled by the Board of Directors on an interim basis until the next annual membership meeting, at which time a successor officer shall be elected by the members. Such successor shall serve until the next biannual meeting.

**Section 2. President.**

- A. The President shall be the Chief Executive Officer of The Association and of the Board of Directors. He/she may call any special meeting of the members or of the Board of Directors and shall have, subject to the advice and control of the Directors, general charge of the business of The Association. He/she shall execute with the Secretary all contracts, instruments and checks which have first been approved by the Board of Directors.

**Section 3. Vice President.**

- A. The Vice President shall be vested with all the powers and shall perform the duties of the President in case of the absence, disability or inability for any reason, of the President to perform the duties of his/her office.
- B. The Vice President shall also perform such duties connected with the operation of The Association as he/she may undertake at the suggestion of the President or the Board Of Directors.

**Section 4. Secretary.**

- A. The Secretary shall keep the minutes of all proceedings of the members and the Board of Directors in books provided for that purpose. He/she shall attend to the giving and service of notices of all meetings of the members and the Board of Directors. He/she shall keep a proper membership book showing the name and contact information of each member of The Association, the book of By-laws, and such other books and papers as the Board of Directors may direct. He/she shall execute, with the President, in the name of The Association, all contracts and instrument which have been first approved by the Board of Directors.
- B. The Secretary shall perform such duties connected with the operation of The Association as directed by the President.
- C. The Secretary shall perform all duties incident to said office subject to the control of the Board of Directors.

**Section 5. Treasurer.**

- A. The Treasurer and the President shall execute in the name of The Association all checks for the expenditures authorized by the Board of Directors. He/she shall receive and deposit all funds of The Association in the bank selected by the Board of Directors, which funds shall be paid out only by check. He/she shall also account for any receipts, disbursements and balance on hand.
- B. The Treasurer shall perform such duties connected with the operation of The Association as directed by the President.
- C. The Treasurer shall perform all duties incident to said office subject to the control of the Board of Directors.

**ARTICLE 7. BOARD OF DIRECTORS**

**Section 1. General.**

- A. The powers, business and property of The Association shall be exercised, conducted and controlled by a Board of Directors of not less than five or more than seven members.
- B. The Board of Directors shall consist of all current elected officers, the past president, and two members at large.
- C. The Board of Directors shall have the power and authority to promulgate and enforce all rules and regulations pertaining to the use and operation of The Association's property and to perform, or cause to be performed any and every act which The Association may lawfully do and perform.
- D. To remain eligible to serve on the Board of Directors, each board member must attend at least 50% of the meetings of the Directors during each calendar year.

**Section 2. Elections and Vacancies.**

- A. The two Directors At Large shall be elected by the membership at the same biannual meeting where the Principal Officers are elected and shall hold office for two years or until their successors are elected.
- B. In the case of a vacancy on the Board, the remaining Directors shall fill such vacancy by appointment until the next biannual meeting at which Directors would be elected. If three or more vacancies occur at any one time, they shall be filled by a vote of the members at a meeting duly called.

**Section 3. Meetings.**

- A. Special meetings of the Board of Directors shall be called at any time on the order of the President or on the order of three Directors.
- B. Notice of special meetings of the Board of Directors stating the time, the general terms, and the purpose, shall be mailed or personally given to Directors not later than the day before the day appointed for the meeting.
- C. Four Directors shall constitute a quorum of the Board at all meetings and the affirmative vote of a majority shall be necessary to pass any resolution or authorize any act of The Association.
- D. The Board of Directors shall cause to be kept a complete record of all its acts and proceedings of its meetings.

**ARTICLE 8. ELECTIONS.**

- A. Nominations from the membership will be accepted during the biannual meeting.
- B. The election of The Association officers and directors will be carried out at the biannual meeting, with the new elective term for each officer and director to begin at the end of the biannual meeting. The term of office of all officers will be two years.
- C. The election of officers and directors shall be held at the biannual meeting of The Association.

**ARTICLE 9. AMENDMENTS.**

These by-laws may be repealed, amended or restated by a majority vote of the members present at any meeting designated for that purpose, provided that the required favorable vote shall be at least 67% with respect to any amendment, deletion or other changes.

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